



**Roman Catholic Archdiocese of Boston
Benefit Trusts**

66 Brooks Drive, Braintree, Massachusetts 02184

Re: Life Insurance Coverage Termination, Policy # 01-020399-01

Life insurance coverage with the Roman Catholic Archdiocese of Boston Life and Accidental Death, Dismemberment, and Long-Term Disability Insurance Trust ends on the last day of the month in which employed benefit eligible hours.

While this policy has no cash value, there is the option to convert this policy to an individual policy at your own cost. To estimate the cost to you, use the online calculator located at www.symetralifeconv.com. The actual cost (rate) is determined by your age, gender, the amount of life insurance coverage you elect and other factors.

To request a conversion application, please contact the Benefits Office at 617-746-5640 or benefits@rcab.org. Note: to successfully convert your life insurance coverage, you must complete an application and return it, along with the first payment, to Symetra/HRMP **within thirty-one days** of the coverage termination date.

Please contact us at 617-746-5640 or benefits@rcab.org if you have any questions.

Sincerely,

Roman Catholic Archdiocese of Boston Benefits Office